

**MINUTES OF  
CITY COMMISSION MEETING  
MONDAY, SEPTEMBER 12 2011, 5:30 P.M.  
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Reagan, Commissioner Robinson, City Manager Teaster, City Recorder Clabo, members of the press and interested citizens. City Attorney Gass was absent.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

**PUBLIC HEARING**

A public hearing to receive public comment regarding the City of Pigeon Forge, Tennessee, accepting the multi-hazard mitigation plan document.

Having no comments received, the public hearing was closed.

**REGULAR MEETING**

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Brackins.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the bills as noted. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

**Old Business**

**Resolution No. 784** for the City of Pigeon Forge, Tennessee, accepting the multi-hazard mitigation plan document was presented for approval. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

**New Business**

Discussion and consideration to accept a TDOT state operating assistance grant for the Trolley Department was presented for approval. Mass Transit Director Marine noted that \$277,669 had been allocated for the current year. On a motion by Commissioner Brackins,

second by Commissioner Reagan, it was unanimously approved to accept the grant as presented.

Discussion and consideration of a contract for the UK partnership marketing program with Lofthouse Enterprises for the Department of Tourism was presented for approval. Executive Director of Tourism Downey stated that the Tennessee Department of Tourist Development allows cities and tourism businesses to partner with them in the UK marketing program for an annual fee of \$20,000. Commissioner Robinson asked if the number of visitors could be tracked from this. Downey stated that it would be difficult to track. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of a contract for providing local planning advisory services with East Tennessee Development District for the Community Development Department was presented for approval. Community Development Director Taylor explained that this would be utilized since state funding had been removed from state planning office. The annual cost would be \$9,250. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase a 2011 4x4 crew cab pickup truck from Rocky Top Chrysler-Jeep-Dodge for the Parks and Recreation Department was presented for approval. Parks and Recreation Director Wilbanks recommended Rocky Top Chrysler Jeep Dodge as low bidder at a cost of \$22,226. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase two 2011 4x4 straight side bed pickup trucks from Rocky Top Chrysler-Jeep-Dodge for the Parks and Recreation Department was presented for approval. Parks and Recreation Director Wilbanks recommended Rocky Top Chrysler Jeep Dodge as low bidder at a cost of \$18,650 each for a total of \$37,300. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase two zero turn riding mowers for the Parks and Recreation Department was presented for approval. Parks and Recreation Director Wilbanks stated that he recommended the low bid from Sevier Farmers Co-Op at a cost of \$10,553.82 each for a total of \$21,107.64. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Discussion and consideration of a contract to assist and advise in the development of alternative fund development for the Parks and Recreation Department with Koegler Consulting Group was presented for approval. Parks and Recreation Director Wilbanks discussed the contract and noted that it was in the amount of \$12,000. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of a contract with Progression Electric for the Music Road/Parkway traffic signal light installation utilizing STP funds was presented for approval. Public Works Director Miller recommended low bidder Progression Electric at a cost of

\$149,034. Miller noted that a change order would be necessary due to lighted signs that were included in the bid specs but when engineer compiled individual prices the signs were left off. The state has been notified and they comfortable with the change. This will have to be approved by TDOT before work can begin. Once approved and the notice to proceed is given, the process will take approximately 16 weeks due to having to make the poles. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid for a sound distribution system for Fire Station 2 from Norvell Technologies, LLC was presented for approval. Fire Chief Watson recommended Norvell Technologies, LLC at a low bid of \$28,530. This is broken down by \$11,412 due upon completion of rough-in and \$17,118 due upon completion of system. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was approved to accept the request as presented. Commissioner Reagan abstained from the vote since he is a volunteer firefighter in the Pigeon Forge Fire Department.

Discussion and consideration to purchase living quarters furniture for Fire Station 2 utilizing the Union County Board of Education's purchase contract with School and Office Supply was presented for approval. Fire Chief Watson stated that the following items would be purchased: 4 end tables - \$350 each; 2 benches in shower area - \$300 each; 2 6' benches - \$260 each; 1 42" round table - \$384; and 6 chairs with arms - \$160 each for a grand total of \$3,864. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the request as presented. Commissioner Reagan abstained from the vote since he is a volunteer firefighter in the Pigeon Forge Fire Department.

Discussion and consideration to pay fees to the Tennessee Stream Mitigation Program per TDEC for stream impacts at the following project sites; Events Center \$35,630, Pigeon Falls Lane \$97,930, and Jake Thomas Road Extension \$260,260 for a total payment of \$393,820 was presented for approval. The amount is unbudgeted and will be paid for out of fund balance. Assistant City Manager Brackins stated that this request is being made since the City has intentions of moving forward on some projects. It was noted that the Events Center site could be reimbursed in the amount of \$35,630 from bond proceeds. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Message from Keep Sevier Beautiful Executive Director Elizabeth Reed was received and she noted that based on the \$11,000 donation made to the organization from the City, \$266,398.40 was reinvested back into the community.

Manager's report included the following:

1. There will be a beer board meeting on September 28, 2011 at 1:00 p.m. in the council room of city hall.
2. The timeframe for the reuse line for the new wastewater plant will advertise on September 25, 2011. The pre-bid will be on October 6, 2011. Bids will open on October 13, 2011.

3. The United Way picnic will be held on September 22, 2011 at 11:30 a.m. at the Pigeon Forge Park.
4. The Pigeon Forge Public Library will be closed on October 7, 2011 and October 8, 2011 for repairs.

Mayor Wear asked for comments from the board.

City Recorder Clabo asked to correct the numbering on a Resolution approved at the July 22, 2011 council meeting. To make the correction, the resolution presented July 11, 2011 needs to be renumbered to 785 instead of 782. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Commissioner Reagan asked about the status at Kings Hills. City Manager Teaster stated that they would hopefully have something by the next meeting.

Having no other comments received, the meeting was duly adjourned at 6:05 p.m.

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY RECORDER